



## IMPORTANT REMINDERS

- Volunteer Uniforms:
  - Ahead is providing the volunteer uniforms again this year.
  - Drop shipping of the uniforms will NOT be available for 2023! **ALL volunteers will need to pick up their uniform package at the PGA TOUR Superstore.** (7603 Turkey Lake Rd. Orlando, 32819)
  - All volunteers will receive a cap- ladies that want a visor will need to exchange it at the Superstore
  - Name tags will be given to you from your committee chairman (not in the uniform package)
- Volunteer Parking/Shuttles
  - Shuttle busses will begin transporting volunteers to the volunteer tent @ 5:30 a.m.
  - Monday - Wednesday- all volunteers park onsite in Lot #10
  - Thursday & Friday- all volunteers will park at St. Luke's Methodist Church
  - Saturday & Sunday- all volunteers will park at Olympia High School (Parking Lot closes at 8:30pm)
  - **NEW-** You will be required to display your Volunteer Parking hang tag and wear uniform AND/OR your ID badge to ride the volunteer shuttle. You will receive the hangtag when you pick up your uniform package.
- Volunteer Breakfast – Sat. February 25<sup>th</sup> - Volunteers only please. You are not required to wear your volunteer shirt
  - **7:45 am** breakfast line will open **8 am** program will begin. Please follow signs to park in Lot 7
- Golf Carts- Anyone driving a golf cart will be required to watch the updated PGA TOUR golf cart training video, sign a waiver and required to wear the safety bracelet while driving the cart
- Medical tent- located near 10 tee (In Case of Emergency call 407-536-4459 - **DO NOT CALL 911**)
- Only volunteers in uniform with a volunteer ID will be allowed in the volunteer tent (no family members allowed)
- Volunteer Golf Days- Monday, May 22 and Monday, September 18 (dates subject to change)
- Volunteer Golf Voucher Dates- May 1 through September 30 (Monday - Friday only)
- While in uniform there is a NO drinking and NO autograph policy
- UBER/LYFT/TAXI- All drivers should enter through Gate C where they'll be directed to the designated drop off and pick up location near Parking Lot 8
- Lost & Found – located at the security tent in the Volunteer Village near the volunteer tent until 5pm. If after 5pm please call 407-876-2888
- **Public grandstands** - 1 tee, 6 green, 9 green, 14 green, 17 green, 18 green and Driving Range
- PGA TOUR Security Rules...no bags larger than 6"x6"x6" are allowed
  - No backpacks or chair bags allowed. If you plan to bring a chair, please leave the bag in your car.
  - Only clear bags smaller than 12"x6"x6" allowed. The clear backpack you are receiving in your package is approved...please be sure to use this bag.



## WARDROBE

**\* IMPORTANT\*** Ahead is providing the volunteer uniforms. The package includes 2 polo's with the optional outerwear. Chairman polos will be blue and volunteer polos will be purple.

Drop shipping of the uniforms will NOT be available for 2023! **ALL volunteers will need to pick up their uniform package at the PGA TOUR Superstore.** (7603 Turkey Lake Rd. Orlando, 32819)

All exchanges will be done at the Superstore.

Tournament Dress Code: All volunteers are required to wear the official volunteer uniform (volunteer shirt with khaki pants). Men are required to wear long pants. Ladies may wear pants, capris or knee length shorts/skirts during scheduled working hours.

**\*\*** No cargo style pants and no open toe shoes. Men please tuck in your shirts.

Additional items for purchase:

Pullover- \$55

Ahead Cap or Visor- \$20

Floppy Hat- \$35

**PGA TOUR SUPERSTORE - PICK UP DATES & TIMES** – If for any reason you are not able to pick up your uniform package on one of the days below please get with your committee chairman so they can make arrangements to pick it up for you.

Thursday Feb 23 10am – 7pm

Friday Feb 24 10am – 7pm

Saturday Feb 25 11am - 5pm

Sunday Feb 26 10am – 6pm

Monday Feb 27 closed

Tuesday Feb 28 closed

Wednesday March 1 10am – 7pm

Thursday March 2 10am – 7pm

## VOLUNTEER HOTEL RATES

The tournament has negotiated special volunteer rates during tournament week for those of you who are interested in staying close to Bay Hill. If you are interested in the hotel options, *please contact the hotel directly* and let them know you are calling for the Arnold Palmer Invitational Volunteer Rate. *Limited space available.*

Rosen Inn (limited days available)

7600 International Dr

Orlando, FL 32819

Reservations: 800-825-7600

Standard room \$67

Blue Tree Resort (currently sold out)

12007 Cypress Run Rd

Orlando, FL 32836

407-238-6063

1 bedroom \$99

Fairfield Inn & Suites (limited days available)

12191 South Apopka Vineland Road

Lake Buena Vista, FL 32836

Reservations: 407-239-1115

Standard room \$134

## VOLUNTEER APPRECIATION BREAKFAST (Volunteers Only)

Saturday, February 25<sup>th</sup> @ 8 am in The Landing (tent along #9 fairway...follow signs for parking in Lot 7)

Please **DO NOT park in the main club parking lot.**

Each Volunteer Committee will have a Chairman located at a colored table inside the volunteer breakfast tent – below is the list of colored tables related to each committee

**RED- Volunteers/Admissions-** Volunteers Services/Food, Spectator Services, Pro Am, Media, ADA

**PURPLE- Player Relations-** Player Services, Player Transportation, Caddie Hospitality, DR/PG, Gallery Management Marshals, Escort Marshals

**BLUE- Security/Offsite Parking-** Crowd Control, Volunteer Parking, Universal Parking, Shuttles

**YELLOW- Scoring-** Walking Scorers, Leader Boards, Standard Bearers, Competition Support/Shotlink

**ORANGE- Sponsor Relations-** Trophy, Public Venues, Sponsor Services

**Green- OPS/Onsite Parking-** Onsite Parking, Operations

## COMMITTEE TRAINING MEETINGS

**Saturday, February 25**

***Immediately following breakfast...***

- Sponsor Services in the volunteer tent
- Player Services trailer in main parking lot
- Spectator Services- near the volunteer village/short game practice facility
- Crowd Control- office in volunteer village
- Standard Bearers- office in volunteer village
- Caddie Hospitality in the Caddie tent
- Public Venues in family care suite on 9 fairway

***Immediately following breakfast...***

***At Driving Range bleachers:***

- Driving Range/Putting Green
- Leader/Status Boards & Central Scoring (left side)
- Parking/Shuttles in Mastercard tent

***Palmer Terrace meeting room:***

- Competition Support/ Walking Scorers @ 10 am
- Competition Support/Shotlink/Lasers @ Noon

## PARKING INFO

**Spectator Shuttle Bus from Universal parking**

Thursday, March 2 – Sunday, March 5

1<sup>st</sup> bus will depart for course at 6:45 am and run till 1 hour after conclusion of play

**Hospitality Shuttle Schedule**

Thursday, March 2 – Sunday, March 5

shuttle will begin at 9 am and run till 1 hour after conclusion of play

shuttle has 3 locations for drop off/pick up- Parking Lot 10H, hole 14 and Main Entrance by #17 green and #18 Tee Box

**UBER/LYFT/TAXI**

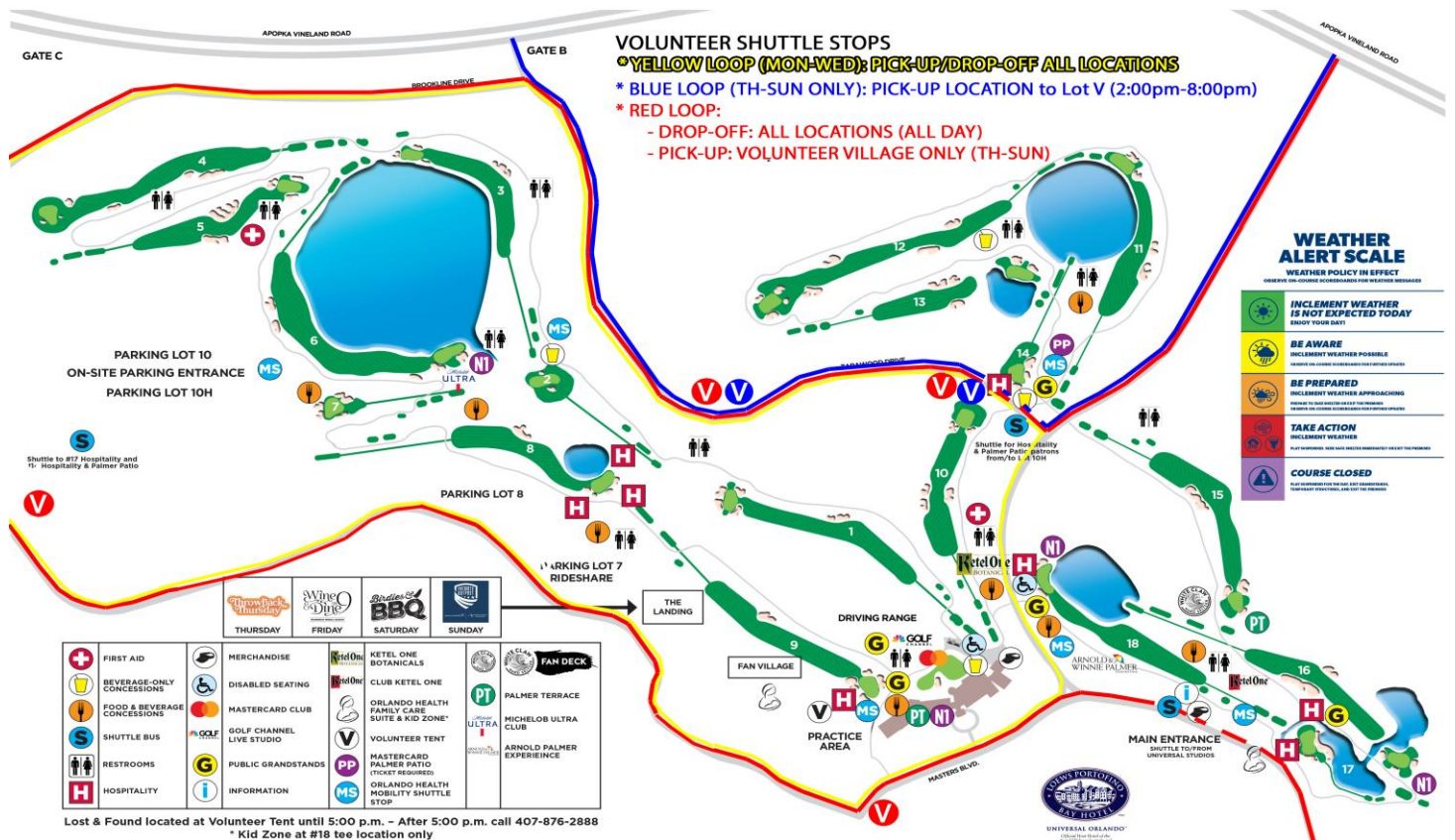
All drivers should enter through Gate C where they'll be directed to the designated drop off and pick up location near Parking Lot 8

## Volunteer Parking

- Monday - Wednesday- all volunteers will park onsite in Parking Lot #10 (enter thru gate c)
- Thursday & Friday- all volunteers will park at St. Luke's Methodist Church (4851 South Apopka Vineland Road, Orlando, FL 32819)
- Saturday & Sunday- all volunteers will park at Olympia High School – (Parking Lot closes at 8:30pm) (4301 South Apopka Vineland Road, Orlando, FL 32835)
- NEW-** You will be required to display your Volunteer Parking hang tag and wear your uniform AND/OR your ID badge to ride the volunteer shuttle

## Volunteer Shuttle Schedule

Monday, February 27	5:30 am – 6:30 pm (onsite Parking Lot 10)
Tuesday, February 28	5:30 am – 6:30 pm (onsite Parking Lot 10)
Wednesday, March 1	5:30 am – 8:30 pm (onsite Parking Lot 10)
Thursday, March 2	5:30 am – till 1 hour after conclusion of play (St. Luke's Church)
Friday, March 3	5:30 am – till 1 hour after conclusion of play (St. Luke's Church)
Saturday, March 4	5:30 am – till 1 hour after conclusion of play (Olympia High School)
Sunday, March 5	5:30 am – till 1 hour after conclusion of play (Olympia High School)



## VOLUNTEER REWARD SYSTEM

1 - 5 years worked

- 20 - 39 hours worked = \$20 Mastercard Gift Card (no golf privilege)
- 40+ hours worked = 1 Volunteer Golf Day (Monday, May 22 or Monday, September 18 - 8:00am or 1:30pm shotguns)

6+ years worked

- 20 - 39 hours worked = \$20 Mastercard Gift Card (no golf privilege)
- 40+ hours worked = (1) golf voucher & (1) \$20 food & beverage voucher (Dates to play- May 1 through September 30, Monday – Friday only)

Discounted Volunteer lodge room rate with a 30 Day Booking Window – rate TBD

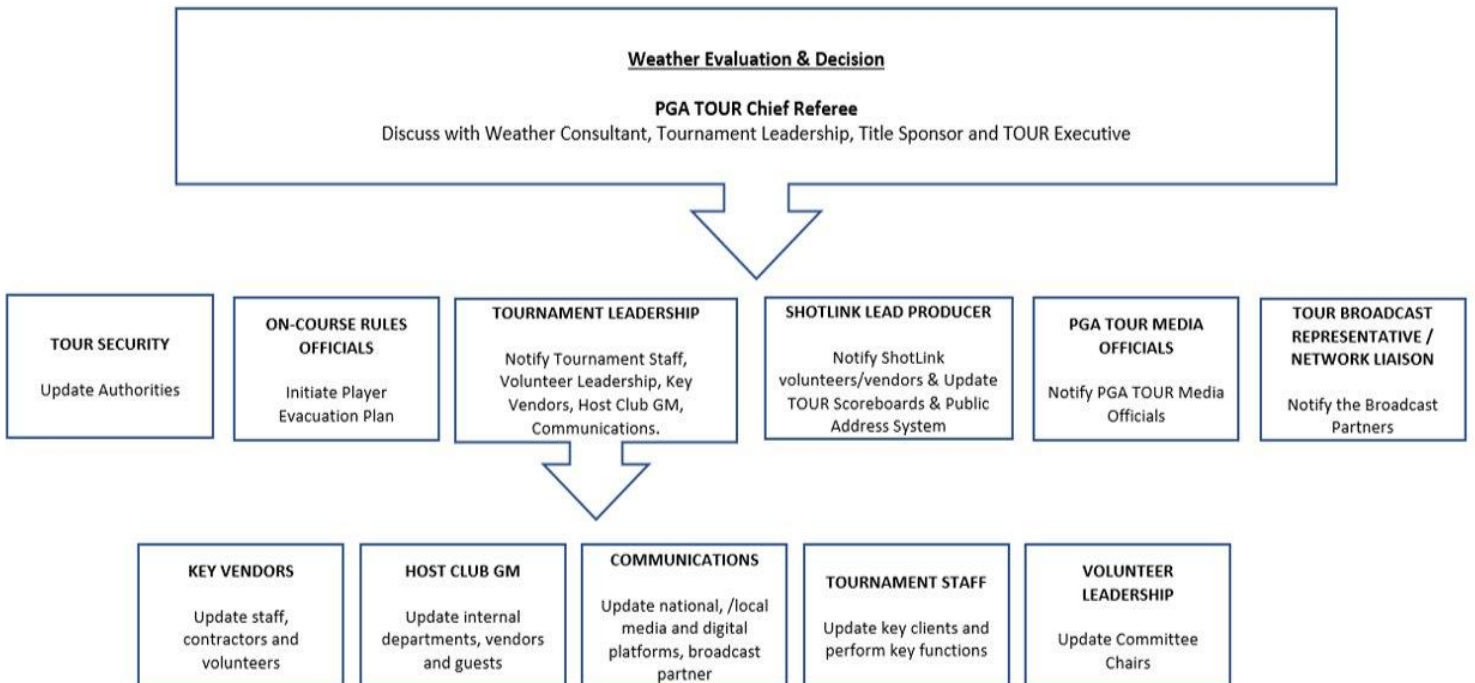
## VOLUNTEER MEALS

- Only volunteers in uniform with a volunteer ID will be permitted to enter the volunteer tent other than sheriff's deputies (no family members)
- Breakfast - served from 6 am - 10 am in the Volunteer Tent only
  - Coffee, Donuts, Bagels/Cream Cheese, bananas and OJ
- Lunch – served from 11am – 3:30pm
  - A box lunch will be distributed to you in the volunteer tent or delivered to you depending on the committee
  - A daily voucher will be provided for you to redeem for your lunch- box lunch schedule is as follows (subject to change)
    - Monday- Honey Baked Ham – turkey/cheese sandwich
    - Tuesday- Too Jay's – ham/cheese sandwich
    - Wednesday- Publix – ultimate/cheese sub
    - Thursday- Too Jay's – roast beef/cheese sandwich
    - Friday- Publix – turkey/cheese sub or veggie sub for Lent
    - Saturday- Honey Baked Ham- ham/cheese sandwich
    - Sunday- Publix – turkey/cheese sub
  - All box lunches will include: Sandwich of the day, bag of chips, packaged dessert, condiments and a utensil pack.
  - Vouchers are only redeemable in the volunteer tent.
  - Volunteers are free to use concession stands but will be at their own expense.
  - Volunteers with special dietary needs are instructed to bring breakfast and lunch food for themselves

## SCHEDULE OF EVENTS

<b>Saturday, February 25</b>	Volunteer Breakfast – 7:45am breakfast line will open and at 8 am program will begin The Landing along #9 fairway (volunteers only) Trainings/meetings following breakfast
<b>Monday, February 27</b>	Youth Clinic presented by Primrose Schools- 4:30 pm- 1 <sup>st</sup> tee Champions for Arnold's Kids Pro-Am Tournament – 9 am shotgun start (no paying spectators – only Pro-Am guests)
<b>Tuesday, February 28</b>	Pro Practice Round
<b>Wednesday, March 1</b>	Pro-Am Tournament –7:30 am - #1 & #10 tees
<b>Thursday, March 2</b>	First Day of Professional Play Throwback Thursday - The Landing along #9 fairway
<b>Friday, March 3</b>	Second Day of Professional Play Wine & Dine on 9 presented by Jackson Family Wine - The Landing along #9 fairway
<b>Saturday, March 4</b>	Third Day of Professional Play Birdies & BBQ - The Landing along #9 fairway
<b>Sunday, March 5</b>	Fourth Day of Professional Play Patriots' Outpost presented by Lockheed Martin, Armed Forces Vacation Club – The Landing along #9 fairway

# PGA TOUR Inclement Weather Policy



**Patron Severe Weather Plan (Ryan)** Buses will be staged at main entrance area, Tarawood and Bay Hill Blvd (14<sup>th</sup> hole area) and volunteer tent area